

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

Chair Cllr Rob Astley Vice Chair Cllr Melvin Jones
Town Clerk Robert A. Robinson MBE FRICS FSLCC
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12th May 2026

To All Llanfair Town Councillors

From the Town Clerk

Dear Councillor,

You are hereby invited to attend the annual meeting of Llanfair Caereinion Town Council which is to be held on **Monday 18th May 2026** at **7pm** in the Youth Room of the Institute.

Yours sincerely,

Robert Robinson

Robert A Robinson MBE FRICS FSLCC Town Clerk & RFO

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

AGENDA

for the ANNUAL MEETING of the Full Council to be held on
Monday 18th May 2026 at 7pm in the Youth Room of the Institute

1.Welcome by the Chair

To receive a welcome from the outgoing Chair.

2.Election for Chair of the Council

To elect the Chair of the Council for the ensuing year.

(see appendix A for election details)

Following the election, the Chair shall make the declaration to that office.

3.Declaration of acceptance of office

The elected Chair shall complete the acceptance declaration of office.

See Appendix A.

4. Election for the Vice Chair of the Council

To elect the Vice Chair of the Council for the ensuing year

See appendix A.

5.Record of attendance

To record attendance and record any apologies for absence.

6. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

7. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

8. Minutes of the last meeting

To consider and approve the minutes of the last Full Council Meeting held on Monday 20th April 2026..

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9. General governance – annual reviews

9.1 Attendance Record

To receive the attendance record of Councillors at Full Council Meetings during the past year (to 30th April 2026). See appendix B.

8.2. Meetings for the year

To approve the schedule of dates and times of meetings for the ensuing year 2026/2027. See appendix C.

8.3. Appointments to areas of interest

To appoint a Councillor or Councillor's to liaise with the Town Clerk regarding each area of interest and council services for the ensuing year. See appendix D.

8.4 Elections to outside bodies and other appointments

To elect or appointment to outside and associated bodies for the ensuing year. See appendix E.

8.5 Consultations

To confirm the general consultation methods for council business as follows:

Council Web Site	Council Facebook Page
Youth Council	Business Forum
Council Newsletter	Surveys
Public meetings	Council Office (Fridays 2pm to 5pm)
Llanfair Partnership	
Through Councillors or the Clerk meeting residents	

8.6 Councillor allowances

To note payments made to councillors for the period to 31st March 2026.
To approve the council policy for allowances in the year to 31st March 2027.

8.7 Training Plan

To confirm continuation of the council training plan as set out at appendix P.

9. Financial

9.1 Appointment of auditor for the 2026/2027 accounts

To approve appointment of the Auditor for the year ending 31st March 2027.

9.2 Bank Mandate

To confirm the signatories to Council bank accounts.
Currently Cllrs Ian Davies, Rob Astley, Gareth Jones and Melvin Jones.
All transactions are approved by two signatories of councillors in addition that of the Town Clerk.

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9.3 Annual fees review

To consider a review of Council fees for the next renewal. See appendix F.

10. Annual Report

10.1 Annual Report 2025-2026

To consider and approve the annual report for the period to 31st March 2025. See appendix G.

10.2 Independent Review Panel for Wales

10.2 Review of programme of activity for 2025-2026

To consider a report on the activity programme for approved for 2024-2025. See appendix H.

10.3 Programme of activity for 2026-2027

To consider the following proposed activity programme for 2026-2027.

See appendix J. The timeline suggested for delivery of the projects is set out at appendix Q.

11. Annual monitoring report

To consider and approve the annual monitoring report. See appendix K.

12. Place Making monitoring report

To consider and approve the annual Place Making Plan report. See separate pack.

13. Financial

13.1 Bank balances

To note the bank balances to 30th April 2026 as follows:

Current account	£52,838.75
Deposit account	£62,589.52
Total cash	£116,428.52
VAT due	£158.42
Total available	£116,586.94

13.2 Management accounts

To receive the management accounts for the period to 30th April 2026.
See appendix L.

13.3 Orders for payment

To approve the orders for payment. See appendix M,

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14. Planning and development

14.1 Planning decisions (April 2026)

See appendix N1

14.2 P/26/0069/FUL Top Garage Watergate Street Llanfair Caereinion

Proposed change of use from sui generis into a convenience shop and associated works. See appendix N2

Deri Woods

14.1 Land registration

To receive an update on the first registration of Deri Woods.

15. Emerging Acorns Plan

To consider the outline design (path from car park to pumping station area) for an application for grant aid from Emerging Acorns. See appendix O.

23. County Councillor report

To receive a report from the county councillor regarding Powys County Council activity.

24. Chair's time

To receive any items from the Chair.

25. Town Clerk's report and correspondence

To receive a report from the Town Clerk on general matters and any correspondence for this meeting.

- i) Grant application from the Homely Club, see separate email.

26. Date of the next meeting

To note the date of the next meeting which is to be Monday 22nd June 2026 at 7pm in the Youth Room of the Institute.